



# FISTF - Internet Voting Poll Regulation

1.	CONVENTIONS .....	2
2.	INTRODUCTION.....	2
3.	REMIND OF FISTF STATUTES 2017 INTEGRATED IN HANDBOOK.....	3
4.	USE CASES OF THE F-IVP.....	4
4.1.	F-GVP: FISTF - GOVERNANCE VOTING POLL	4
4.2.	F-BVP: FISTF - BOARD VOTING POLL	4
4.3.	F-SVP: FISTF – SURVEY VOTING POLL.	4
5.	VOTING POLLS .....	4
6.	OPEN TIME WINDOW FOR VOTING.....	5
7.	TRUSTED THIRD-PARTY .....	6
8.	REGISTRATION AND ACCOUNT MANAGEMENT .....	7

## 1. Conventions

### Abbreviations:

- F-IVP = FISTF Internet Voting Poll
- F-CON = FISTF CONgress (ever 4 years, next in 2021)
- F-EOC = FISTF Extra Ordinary Congress

**Rules referencing:** Each rule will be attached to a reference for easier referring in other documents. References used in this document are named as follow

- F-RULE-IVP-XXX : where XXX is a sequence number

## 2. Introduction

This will be important for all FISTF member nations world wide to have their legal rights to vote at the Congress (F-CON) or Extraordinary Congress (F-EOC).

A physical presence at the meeting is no longer necessary for the right to vote to the first and second round. The old system that a presence is necessary is adapted with a modern tool to provide more democracy.

## 3. Remind of FISTF statutes 2017 integrated in Handbook

The last official statutes dated 1<sup>st</sup> September 2017 (Elancourt - France) detail the following concerning voting rules:

- **Art. 9-3:** Each Member shall have one vote at the Congress. The members of the Board of Directors shall not have a vote.
- **Art. 9-4:** No Delegate shall represent more than one Member.
- **Art. 9-5:** During their term of office, members of the Board of Directors shall not be eligible to act as delegate of their Association.
- **Art. 9-6:** It shall be possible for Members to use absentee vote. Suitable technical solutions can be provided for such voting.
- **Art. 11-1:** Voting The Congress votes for elections shall be by secret ballot. In any other case, the vote shall be by show of hand.
- **Art. 11-2:** For the election of the FISTF President, if one of the candidates receives a two-third majority of the cast votes at the first round, he shall be deemed elected. Otherwise, further rounds of votes shall be organized between the two candidates who gathered the highest number of votes at the first round. For these further rounds, the candidate who receives an absolute majority of the cast votes shall be deemed elected.
- **Art. 11-3:** All other decisions of the Congress shall be taken by simple majority of the cast votes.
- **Art. 11-4:** A blank or unintelligible vote shall not be considered as a valid vote.
- **Art. 27:** Any case not provided for in these Statutes and any case of vis major shall be subject to a decision of the Board of Director without leave of appeal.

Actual statutes 2017 don't precise modalities for the vote in case of only one candidate. The practice from past Congress (typically in Elancourt) was to give the possibility of a "No" vote. This rule will be used until further notice.

**F-RULE-IVP-01 :** Until an eventually change of the Art. 9-4 due to the new possibility of F-IVP, a control will be made to verify that the Art. 9-4 of FISTF Statutes is respected.

**F-RULE-IVP-02 :** The control of respect of the Art. 9-4 will be based on the IP address used to vote. This IP address should be located in the country of the National Association. Users using VPN must inform the Board of Directors sending detailed information on the VPN provider. To help, a screencopy may be provided. Some web sites like <http://www.ipfingerprints.com/> or <https://www.iplocation.net/> provide required information

**F-RULE-IVP-03 :** In case of impossibility for a National Association to respect this rule, a letter or email must be sent 72 hours before the start of the vote to the Board of Directors indicating in which country will be made the electronic vote (using the National Association web site account).

## 4. Use cases of the F-IVP

### 4.1. F-GVP: FISTF - Governance voting poll

Usage: will be used for all member nations to vote.

- To vote a new Board of Directors.
- On a call of the board :
  - To vote on FISTF contracts with worldwide impact.
  - To vote on any worldwide resolution with impact for member Nations.
  - To vote on any playing rules and to ratify them.

### 4.2. F-BVP: FISTF - Board voting poll

Usage: Internal only for Board member meetings.

- To vote internal for Board of Director decisions to run FISTF.
- To vote on persons to be co-opted.

### 4.3. F-SVP: FISTF – Survey voting poll.

Usage: Obtaining public opinions on questions or possible solutions. Open to any web site visitor.

- Each department can use the survey to receive opinions.

## 5. Voting polls

**F-RULE-IVP-04 :** Electronic vote will be based on a specific poll plugin added to the Wordpress server of FISTF web site. Consequently, the data of votes will be stored in the FISTF MySQL Database on the server.

**F-RULE-IVP-05 :** Except for surveys (see §4), voting will need a FISTF Web Site Account.

**F-RULE-IVP-06 :** People who may have a FISTF Web Site Account are:  
Board of Directors members  
National Association delegates (one per Association)

**F-RULE-IVP-07 :** In the case of more than one candidate for a position/choice, the voting poll will propose one option for each candidate and one “Blank” option. All options are exclusive:

- Candidate A
- ...
- Candidate N
- Blank

According to Art. 11-2 & 11-3, if three or more candidates have applied, and no candidate has the simple majority of the cast votes (50,01%) or two of third majority of the cast votes in case of President position, then the two best candidates, go into a second voting round.

**F-RULE-IVP-08 :** In the case of only one candidate/choice for a position/question, the voting poll will propose three exclusive options:

- Yes
- No
- Blank

The vote “No” is considered as a cast vote. A one person candidate/choice must or must not be voted. A non-opposition is not a free ticket to be elected into the Board of directors /chosen automatically.

**F-RULE-IVP-09 :** In case of no majority, a second ballot will be opened with new dates confirmed by the Board of Directors. The simple majority (50,01%) of cast votes is still necessary to be elected/chosen.

**F-RULE-IVP-10 :** In case of no majority after the second round of Board of Directors elections :

- for the election of FISTF President , Secretary and finances Vice-President, a third round is organized as soon as possible, and so on.
- for the election of other positions, the position is declared Vacant and the future Board will have to decide if a new vote has to be organized for this position.

**F-RULE-IVP-11 :** After a click on the “Vote” button, **the vote is definitive** and there is no possibility to correct it.

## 6. Open time window for voting

**F-RULE-IVP-12 :** The voting poll will only be opened for 72 consecutive hours. The possibility to vote is driven by the Web Site server, this means that the vote is automatically closed at the end of the time window.

**F-RULE-IVP-13 :** The initial voting window will be announced by the Board of Directors as soon as possible but at least 1 week before the F-IVP will be started. [a possible correction will be made after the Extraordinary Congress 2017]

**F-RULE-IVP-14 :** The poll will be opened and closed at the **dates and hours based on the time zone of the server in Paris, France!**

**F-RULE-IVP-15 :** The results of a voting poll will be announced as soon as possible after verification of the voting results and IP addresses.

**F-RULE-IVP-16 :** After announce of the results, if a second round is necessary, it will be planned in a minimum of 12 hours after the announce letting delegates to vote via Internet again.

**F-RULE-IVP-17 :** For Board of Directors election, especially for President, General Secretary and Finance Vice-President, if a third round is necessary, then only present delegates will be able to vote for this round. (a fast Internet vote is not manageable during the live meeting)

With the above rules, in case of a Board of Directors election, considering T0 as the date of the announcement of the vote by the board:

- T0 : Board announcement of the voting window of the 1<sup>st</sup> round
- T0 + 7 days : (minimum) : start of voting

- T0 + 10 days : end of voting
- T0 + 11 days : announcement of results
- T0 + 11 days : start of second round
- T0 + 11 days : end of 2<sup>nd</sup> vote
- T0 + 11 days : announcement of results

## 7. Trusted third-party

**F-RULE-IVP-18 :** By default, the FISTF Web Site administrator is considered as a trusted third party and will be the only person who can see the data and be able to tell the board if the vote process has been conducted correctly.

**F-RULE-IVP-19 :** In case of any mistrust in the [F-RULE-IVP-18 : ] by a member nation, the National Association delegate must send a letter to the board with a proposition of organization and process, at least one week before the start of the vote.

## 8. Registration and account management

**F-RULE-IVP-20 :** Except for survey polls, any FISTF vote poll will need the use of a web site account.

**F-RULE-IVP-21 :** Each National Association may create its own account on FISTF WebSite

**F-RULE-IVP-22 :** National Association accounts will have “Subscriber” access rights as defined inside Wordpress. This user type as no right of any administration of the Web Site. Subscribers are just “logged visitors”.

**F-RULE-IVP-23 :** Each nation can register only once for their domestic association, and this should be done by the valid member president and/or together with his board of directors.

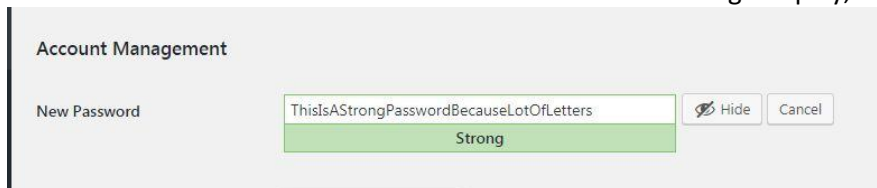
**F-RULE-IVP-24 :** The validation of registrations is processed manually by the Board with verification of email address. After verification, the Board ask the IT Administrator to validate the account. The IT Administrator then initializes a temporary password and a mail is sent to the user informing of the account validation and asking for quickly change the password.

**F-RULE-IVP-25 :** After account validation, **each National Association is responsible of its own account**. In case of account hacking the nation delegate must ask **as soon as possible** the board to reset the password manually.

**F-RULE-IVP-26 :** Once the vote is done for an account, its owner will not be able to ask the Board to cancel the vote saying the account was hacked.

**F-RULE-IVP-27 :** Each non survey vote is then associated, in the FISTF Web Site internal Database, with the account used. This way, the system guaranty that one account cannot vote twice for the same poll.

**F-RULE-IVP-28 :** The security policy of FISTF implies the use of strong passwords. This means users must change their password using the account management page (<http://fistf.com/wp-admin/>) and fill the “New Password” filed as needed to obtain “Strong” display, as shown below.



Account Management

New Password

Strong